

MURRIETA MESA LEADERSHIP

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Leadership Principals
Class Expectations

I. Introduction

Welcome to Murrieta Mesa Leadership! The purpose of this packet is to familiarize each student with the guidelines and expectations for their participation in both the United Student Body, Student Senate and Renaissance class. It is important that each student read this packet and share this information with his or her parents/guardians.

According to the Constitution of Murrieta Mesa High School, the Leadership Program at MMHS consists of members of the Student Senate, USB, and Renaissance classes. The USB class meets during 4th period and Student Senate meets during 6th period and Renaissance Meets during 5th period. The classes are composed of the student body officers, class officers, commissioners, and student representatives.

All student body officers, class officers, commissioners and student representatives are expected to uphold the integrity of MVUSD policies and expectations, as well as the MMHS policies as set forth by the administration.

II. Course Description & Philosophy

The purpose of the leadership class is to train students, through theory and practice, in the various aspects of leadership. Those involved in the Murrieta Mesa High School Leadership program will have tremendous opportunities to influence the life of their school, community, and most importantly, themselves. Leadership is not a responsibility to take lightly. It requires many skills and the development of those skills is the primary focus of this class. Throughout the year students will:

- Develop personal goals as well as group goals- weekly
- Develop organizational skills through AVID Strategies
- Develop personal skills necessary to be a successful leader
- Develop effectiveness in both small and large groups
- Develop communication skills (written and oral)
- Understand aspects of public relations
- Implement time management skills
- Understand and apply meeting procedures
- Understand and develop the service model

Students will work on the above aspects of leadership by taking active and visible roles in the Murrieta Valley community. These events include:

- Promoting a positive school climate
- Supporting all academics, athletics, arts, and activities on campus
- Enhancing the community and school through service projects
- Working to solve problems within the school and the community

III. Required Materials

Students must come to class everyday with the following items:

1. Notebook:

- Students must keep an organized notebook/binder with a student leadership tab for events and activities. It should be organized as follows:
 - ✓ Student Information Section
 - This includes all meeting agendas, handouts, team lists, teacher/coach lists, phone list, weekly activity planner, etc.
 - ✓ Class Officer/Committee Section
 - This includes all information for your class committees that includes agendas, minutes, handouts, lists, etc.

2. Daily Planner:

- All students have a complimentary planner. Between our busy schedule and your additional responsibilities for your academics, athletics, other clubs, work, and family responsibilities, it is impossible to remember everything. With a daily planner, you can never say, “But, I forgot!”

IV. Grades & Evaluation

In Leadership, students earn progress report & semester grades. Your grades are calculated as follows:

- School Activities & Assignments
 - ❖ Assemblies
 - ❖ Pack the Gyms/Field
 - ❖ School dances
 - ❖ Elections
 - ❖ Lunchtime Activities
 - ❖ Class Assignments
 - ❖ Team/Individual Performance
 - ❖ Performance as an Officer/ASB or Senate Member

Please understand:

- ❖ Students earn full points for an activity by:
 1. Being on time
 2. Wearing appropriate clothing (Dress Code, Required shirt, etc.)
 3. Displaying appropriate behavior and actively participating in the activity (Not talking on the phone, not doing homework, sitting with the group, watching the activity, being a good leader, dancing appropriately etc.)
- ❖ Students earn full points for an assignment by:
 1. Doing the assignment/task accurately and following all instructions
 2. Completing the assignment/task on time
- ❖ To earn an A for the semester students must collect at least 90% of the available points.
- ❖ To earn a B for the semester students must collect at least 80% of the available points.
- ❖ To earn a C for the semester students must collect at least 70% of the available points.
- ❖ Students must maintain a B average in Leadership to remain in the Leadership Class. Therefore, failure to maintain a B may also jeopardize a person's role as a Student Body, Class Officer, or Student Senator

5 Star Scanning: All students will be responsible to keep a scan in for all activities with their ID card do maintain evidence of attendance for each grading period.

V. Attendance Policy

- All USB events are mandatory (You get to go to them). Student Leadership members get to attend events unless the advisor deems otherwise. Weekend events are extremely important to the success of the program and students should attend. Considerations and make up work for missed weekend events will be made once the student arranges to miss the event in advance.
- There should be no absences on the day of a student leadership event. If a student is sick and unable to attend the event/school day of the event, they must call, or e-mail the advisor prior to the start of the event or during that school day at 677-0568 ext. 6434, or ext. 6435 (Ms. Peggy). Speak with Mrs. Vollmar or Ms. Peggy and /or leave a voice message. It is the student's responsibility to see the advisor for a make-up assignment within 48 hours of an excused missed event.
- All make-up work for activities will be in the form of hours. Students that miss a three-hour event will be expected to complete three additional hours of service to Student Leadership.

- Failure to attend an event/call prior to an absence makes the missed event unexcused. Students will receive a zero for that event and will not be allowed to make it up.
- Excessive absences (excused and unexcused) may jeopardize your position in the program.

VI. Academic Performance Policy

- According to the Constitution, members of student leadership are expected to maintain high academic standards. Failure to maintain the required GPA for each office may result in your removal from MMHS Leadership
 - ASB & Student Senate..... 2.5 GPA with No D's or F's
- Citizenship grades for members of student leadership should consist of "Outstanding". Any citizenship grade of "Unsatisfactory" or "Needs Improvement" will not be tolerated.
- Any students that have low academic marks or poor citizenship may result in probation/removal from the program.

VII. Behavior Policy & Removal from the Leadership Program

- Student leaders will be held to the highest standard of behavior at all times. Those in Student leadership are expected to act appropriately not only while in the classroom, but also while in our school and our community. Failure to act responsibly at all times may jeopardize your participation in the program.
- MMHS Dress Code will be enforced for all members of Student Leadership. All clothing that is worn inappropriately, including shorts/skirts that are too short or a shirt that reveals skin between the bottom of the shirt and the top of your pants are inappropriate for school per order of the MVUSD School Board Trustees. Simply adjusting an outfit does not make the outfit appropriate, and students will be sent to the Dean's Office for wearing an "appropriate" outfit inappropriately.
- Members of the Student Leadership may be removed from their positions by the advisor with the consent of the Principal and Assistant Principal of Student Activities. Causes for removal shall include, but are not limited to malfeasance, nonfeasance, or misfeasance in office; misconduct resulting in suspension or expulsion; failure to maintain the grade standards; unsatisfactory citizenship as demonstrated through the receipt of any unsatisfactory mark on any given report card. Active members elect of the MMHS Council will, as a matter of policy, be removed from office if they receive a suspension for any reason during the course of their term.
- Any Leadership member, who knowingly violates laws regarding drinking or drug use, is involved in gang membership, or takes part in other illegal activities may be immediately removed from office. Acts of hazing or harassment may also result in removal from this program.

- Any council member who misses three activities without pre-approved permission from the advisor may be dismissed from their position. A written warning will be issued upon missing the second activity.
 - Removal from the Leadership Class will jeopardize a student's position as a Student Body or Class Officer/Committee member.
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Dear Parents,

The commitment your son/daughter has made to take part in the Student Leadership program will require out of class time (after school and weekends). Please sign stating that you have read and agree to the course outline, requirements and code of ethics below:

_____	_____	_____
Student Name	Student Signature	Period
_____	_____	_____
Parent/Guardian Signature	Parent/Guardian e-mail	Date

Important communication devises:

Amy Leigh Vollmar- 951-677-0568 x 6434

avollmar@murrieta.k12.ca.us

Remind Text- App

USB 81010 text @mesaus

Senate 81010 text @mesasen

Renaissance 81010 text @mesare

ALL 81010 text @mesarams